



The City
University
of
New York

SUMMER 2010

THE
CITY UNIVERSITY OF NEW YORK
WASHINGTON, D.C.
INTERNSHIP PROGRAM

APPLICATION AND INFORMATION



Edward T. Rogowsky Internship Program In Government and Public Affairs
The City University of New York
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Announcement and Information

The City University of New York is offering a summer internship program in Washington, D.C. from June 7 to July 30, 2010 for a limited number of CUNY students. The Program, now in its 25th year, will be coordinated by the Edward T. Rogowsky Internship Program in Government & Public Affairs and a Campus Faculty Coordinator at each of the City University's senior colleges.

Applications and Deadlines:

Applications are now available from your Campus Faculty Coordinator, or are located in the Political Science Department Office at each senior college. Applications and all supporting materials must be submitted to your Campus Faculty Coordinator by March 26, 2010. In-person interviews with the CUNY Washington, D.C. Internship Program Selection Committee will follow shortly thereafter. All students selected for an interview will be notified by mail and/or telephone regarding dates and times.

Eligibility:

The Program is open to any student who will be a junior or senior in the Spring 2010 term. Any major may apply, but students who wish to be considered should demonstrate an interest in and understanding of national government and politics. Applicants must also carry a 3.0 GPA, and must submit two confidential recommendation forms along with their applications. Applicants must also possess a valid Social Security Number — issued by the United States Social Security Administration.

Housing and Award:

CUNY Washington, D.C. Interns will reside at the George Washington University dormitories for the duration of the program. CUNY will pay for the cost of housing and will award an additional sum of \$2,000 to each student to offset living costs in Washington.

Academic Component and College Credit:

All Washington, D.C. interns will participate in the Program's academic component, which consists of a weekly seminar meetings with prominent members of the Washington, D.C. Community. In addition, students will draft research papers and a written log of internship experiences and analysis for their Campus Faculty Coordinator.

Credits can be arranged—up to 6 credits for the summer—by students and their Campus Faculty Coordinator. All credit arrangements should be made prior to the first day of the internship program, June 7, 2010.

Internship Placements:

Interns will be expected to work 35 hours per week from June 7 to July 30. Based on student interest and experience, the Program will offer internship placements in the following types of offices:

- Legislative offices of U.S. Representatives and Senators;
- Departments of the federal government;
- Non-governmental advocacy organizations

For further information please contact your Campus Faculty Coordinator or phone
Edward T. Rogowsky Internship Program at (212) 817-7250.



The City University of New York Washington, D.C. Internship Program 2010 Application Form

Please type or print clearly:

CUNY Banner ID _____

1 - Name: _____ 2 - Gender (Please circle): M F
(First) (Last)

3 - Social Security #: _____ - _____ - _____ 4 - Date of Birth: ____/____/____
(A valid SS# is mandatory.)

5 - Home Address: _____ 6 - Home Telephone #: _____

_____ 7 - Pager/ Wireless #: _____

_____ 8 - E-mail: _____

9 - Circle Current Status: Freshman Sophomore Junior Senior

10 - Status Expected Next Fall: Sophomore Junior Senior Graduate

11 - Colleges Attended (Please begin with the college you are currently attending):

Name of College _____ Major: _____

Degree: _____ Date Expected / Received _____ Current Cumulative GPA _____

Name of College _____ Major: _____

Degree: _____ Date Expected / Received _____ Final Cumulative GPA _____

Please note: Applicants must include an OFFICIAL transcript from the college they are currently attending.

15 - In addition to substantive work, every internship assignment has a clerical component – which may include answering the phone, filing, typing and performing other administrative duties assigned by the work supervisor. Please describe how you feel about performing clerical assignments.

16 - Attached you will find two “Confidential Recommendation” forms. Please ask two faculty members to evaluate your ability to serve as an intern in Washington, D.C. this summer. The faculty members must return the recommendations in a sealed envelope (with the faculty member’s signature across the envelope flap) to you. You will submit the sealed recommendation forms with your application.

17 - Name of my Congressional Representative/District #:

18 – Please attach a résumé (please make certain the résumé includes your current e-mail address.)

All of the information provided is true to the best of my knowledge. I understand that all materials submitted with this application will not be returned and are for confidential use in connection with my acceptance and placement in the Washington Internship Program. I have answered all questions as directed and enclosed all of the required supporting documents. I will notify the Washington Internship Program immediately if I withdraw my application for any reason.

Application checklist:

- ___ Official Transcript (see your registrar's office)
- ___ Completed application (three pages)
- ___ Narrative (approximately two pages) Item 12
- ___ Two Confidential Recommendations (in sealed envelopes) Item 16
- ___ Résumé - Item 18

Printed Name: _____

Signature: _____ **Date:** _____

INTERNSHIP OFFICE USE ONLY

Designated Officer: _____ **Department:** _____

Date: _____ **ADMIT** **DECLINE** **ALTERNATE** **REAPPLY**

